



## Packaging Supervisor

Biewer of Lansing, LLC is looking to add a full-time Packaging Supervisor to our team in Lansing, MI.

This position will manage supervision over the packaging department to maintain Biewer Lumber's quality standards and maintains our safety and policies in efforts to meet companies' production goals. The Packaging Supervisor will effectively communicate daily business goals, reports and information to both management and employees.

## Accountabilities

Primary responsibilities will include:

- ▶ Summarize and report final inspection results to Operations Manager daily.
- ▶ Ensure all employees are following the plant's safety rules.
- ▶ Overseeing all positions at the plant to ensure proper S.O.P. 's are being followed.
- ▶ Evaluate personnel on a yearly basis.
- ▶ Coaching personnel on plant procedures.
- ▶ Assisting team leads on coaching employees.
- ▶ Attend weekly Level 10 meetings, department meetings and daily production meetings.
- ▶ Daily Safety and Production Audits.
- ▶ Train all employees on how to safely perform tasks.
- ▶ Determining the quality of the material is sufficient to meet customer requirements and specifications.
- ▶ Responsible for yard organization and cleanliness.
- ▶ Documents employee interactions when conflict arises.
- ▶ Conducts all injury/incident investigations with the management team.
- ▶ Monitors that proper tags and barcodes are being placed on the material correctly by employees and meeting packaging specs.
- ▶ Open communication with Master Planner and Management regarding production goals.

## Qualifications

- ▶ Computer proficiency with Microsoft Office and Google Docs and aptitude to navigate and acquire skills to use internal systems.
- ▶ Possess leadership, communication, and interpersonal skills in relationships with employees and management.
- ▶ Reasoning ability to apply common sense understanding to carry out instructions furnished in written, verbal, or diagram form.

### ABOUT BIEWER

Biewer Lumber provides its customers with the highest-quality lumber, superior service, and exceptional reliability. Our five fully-automated sawmills, producing both SPF & SYP, are equipped with state-of-the-art technology. The Biewer family of companies also includes three treating and distribution facilities, two manufacturing plants, and a full-service logistics company. As a fourth-generation family-owned company, Biewer holds the highest standards for its products, processes, and people.

### BENEFITS

Medical, Dental, Vision

401(k) Match

Paid Time Off & Paid Holidays

Life/AD&D Insurance

Flexible Spending Accounts

Optional Short & Long-Term Disability

Optional Accident Insurance

Employee Assistance Program (EAP)

### CONTINUOUS IMPROVEMENT

"Safety First" Manufacturing Operations

Safety Committees & Employee Involvement

Employee Engagement Surveys

Ongoing Communication & Feedback

Leadership Development

Sound Forestry Practices

Equipment & Operating Upgrades

### PERKS

Team Oriented

Collaborative Atmosphere

Employee Appreciation Events

Tuition Assistance

### Apply Today

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*Equal Opportunity Employer*